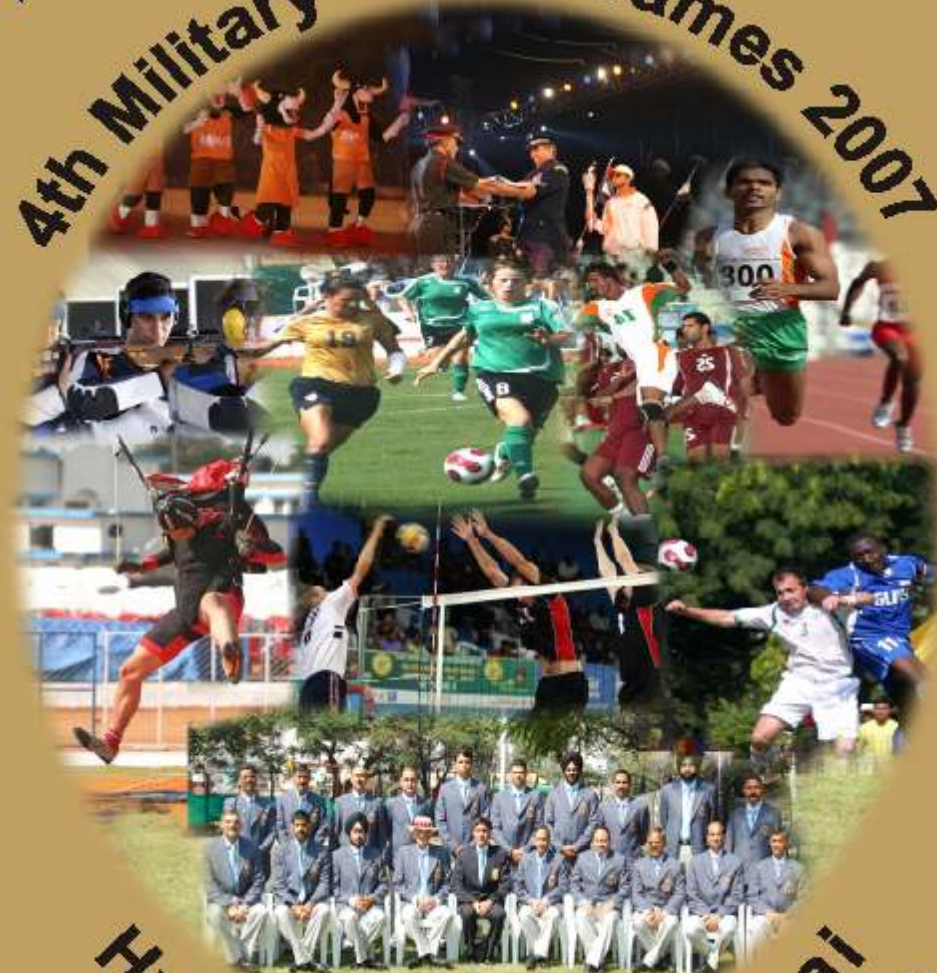




4th Military World Games 2007



Hyderabad & Mumbai

GTCC

"glory through sports"



SERVICES SPORTS CONTROL BOARD

HANDBOOK
OF
GAMES AND SPORTS

GOLD BOOK



HANDBOOK OF GAMES AND SPORTS 2010



Compiled and Edited by
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Published by
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New Delhi-110 011

FOREWORD

1. In its more than 60th years of existence, the Services Sports Control Board has come a long way from conducting Inter-Services Championships and fielding Services Sportsmen for National and International Championships. Having successfully conducting the 4th Military World Games 2007, SSCB's role has expanded to deputing teams to CISM Championships and Games besides extending varied support to the Ministry of Youth Affairs and Sports, Indian Olympic Association, National Sports Federations, Sports Authority of India and National Anti-Doping Agency and particularly in the conduct of international events in India by channeling Armed Forces support to them.
2. The 1965 edition on 'Games and Sports in the Defence Services' was replaced by the 1998 edition. This edition enlists the changes and lessons learnt as a result of SSCB's enhanced roles over the intervening years, just as it has flagged coordinational issues to facilitate all stake holders to discharge their duties effectively and efficiently.
3. On the request of Armed Forces sporting fraternity, the nomenclature 'Red Book' has been changed to 'Gold Book' to attune it more closely to the sporting domain.
4. Besides, the 'Gold Book', further evolving updates can be accessed on SSCB website **www.sscbindia.nic.in**, shortly.

Place : New Delhi
Date : 15 June 2010



(UK Thapa)
Captain (IN)
Secretary
SSCB

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SERVICES SPORTS CONTROL BOARD

AIM

1. The aim of the Services Sports Control Board is to conduct Inter-Services Sports Championships to select and train Services sportsmen to achieve excellence and produce medal winners for the country at the National and International level.

ROLES

2. To establish friendly co-operation between the three Services for the benefit of sports.
3. To strive and ensure that there shall be no hindrance to the participation of any Service or individual in sports on any grounds.
4. To ensure that all contest/championships between members of the three Services shall be held under the laws and rules of the competitions.
5. To co-ordinate with the IOA, MOYAS, National Sports Federations, CISM Authorities etc when participating in competitions and meetings held by them.
6. To play a pro-active role for development, management and promotion of sports in the country through established channels.
7. To promote doping -free environment amongst Armed Force sportsmen and support staff.

-
8. To conduct International Championships / Games as directed by competent authority.
 9. To support and supplement Nation's efforts in the conduct of National and International Sporting Events.
 10. To encourage participation of women in Services /National/ International Games and Championships .

GENERAL

11. The Services Sports Control Board is the Apex Sports Body of the Armed Forces established to :-

- (a) Co-ordinate the sports activities within the Armed Forces to achieve excellence in Sports.
- (b) Promulgate sports policies in the Armed Forces .

12. The organization and constitution of the Services Sports Control Board is discussed under the following heads :-

- (a) Chapter 1 : History and Constitution
- (b) Chapter 2 : General rules of the SSCB
- (c) Chapter 3 : Code of Conduct-Services Sportsmen

CHAPTER 1

History and Constitution

Definitions

13. In this HANDBOOK OF GAMES AND SPORTS unless otherwise indicated by the context, the following words wherever they occur are defined as follows :-

The Board : Means “The Services Sports Control Board”, the apex sports body of the Armed Forces.

Services : The word 'Services' pertains to a combination of the three Defense Services ie. Army, Navy and Air Force.

Secretary : Means the Secretary of the Services Sports Control Board.

Jt Secy (A) : Means the Jt Secretary of the Services Sports Control Board from the Army.

Jt Secy (N) : Means the Jt Secretary of the Services Sports Control Board from the Navy.

Jt Secy (AF): Means the Jt Secretary of the Services Sports Control Board from the Air Force.

Jt Secy (Accts): Means a Jt Secretary, nominated specially by the Secretary, SSCB for the maintenance of SSCB public and non public accounts.

Jt Secy (Stores): Means a Jt Secretary nominated specially by Secretary SSCB for maintenance of SSCB permanent property and stores.

Jt Secy (Adm and Coord) : Means a Jt Secy, nominated specially by Secretary SSCB for administration and coord functions of SSCB.

Liaison Officer for CISM: Means an officer posted to SSCB for coordinating CISM related activities as directed by Secretary SSCB.

HISTORY

14 The Services Sports Control Board is an Inter Services Organisation which administers, promotes and control sports for the Services personnel in all the three Services, viz. Army, Navy and Air Force.

15. The Board was first formed as the Army Sports Control Board (India) in March 1919 and was re-constituted as the Services Sports Control Board, India on 3rd April, 1945. Its Secretariat formed part of the General Staff Branch, Army Headquarters till the 14th of June, 1954.

16. The administration of the Board was changed on 15th June 1954, when it was decided that the Board should be administered by the three Services Headquarters in rotation each for a period of four years and that the President and the Secretary of the Board should be provided by Services Headquarters concerned during its tenure of administration, while the Assistant Secretary should be provided by either of the other two Service Headquarters. Consequently, the appointment of the Assistant Secretary was upgraded to the

post of a Joint Secretary in April 1985 as the officer appointed to the Board was of the rank of a Major or equivalent. With the addition of more sports disciplines dealt by the Board, the workload at the Board increased manifold, where it was felt that there was a requirement of more officers and men to work at the Board. A case was therefore prepared and projected to all the three Services to provide these officers of the rank of Major or equivalent one each from the Army, the Navy and the Air Force in the post of Joint Secretary (A), Joint Secretary (N) and Joint Secretary (AF). Along with the requirement of officers a case was also taken up to provide clerical staff from the ranks, one each from the three Services. All the three Services agreed to the proposal and the case was thereafter put up to the COSC for ratification. The case was approved by the COSC in May 1996. The tenure of Secretary and Service Rotation has been reduced to 03 years by VCC in its meeting held on 06 May 2003. The tenure of Jt Secretaries will remain unchanged to 04 years.

17. After becoming member of CISM in 1999, the Indian Armed Forces have conducted the Military World Sailing Championship in 2006, 4th Military World Games in 2007 and participated in various CISM Championships/Games.

18. The VCC taking note of these developments in 2009 and have approved , amongst others, the establishment of CISM Liaison Cell, adjacent to the SSCB to co-ordinate CISM activities as directed by Secretary SSCB.

19. In order to ensure that Services sportsmen perform in a doping free environment , SSCB has played a pro-active role in promoting awareness of doping menace.

20. Till 2005-2006, the SSCB funding was through Non Public Fund received through Canteen Surplus Funds from Army, Navy and Air Force in the ratio 85 : 05 : 10. Since March 2006, the SSCB budget of Rupees 02 Cr is being funded by the three Services in a similar ratio through their Sports Activity Grants (SAG), which is a Public Fund.

P.S.

1. Since independence, the Services Sports Control Board has contributed immensely towards promotion of Sports in the Armed Forces in particular and in the Country as well. Apart from being the founder member of Indian Olympic Association and majority of National Sports Federations, SSCB has produced numerous National and International Sports persons.

2. In an apt recognition of these contributions, Hon'ble President of India on 30 Aug 2010 honoured the Services Sports Control Board by conferring the Rashtriya Khel Protsahan Puruskar in two categories viz Promoting Budding Young Talent and Providing Employment to Sportsmen of India. On behalf of the SSCB, these awards were graciously received by the Hon'ble Raksha Mantri, Shri AK Antony and Air Chief Marshal, PV Naik, PVSM, AVSM, ADC Chairman Chiefs of Staff Committee and Chief of the Air Staff .

CONSTITUTION

21. The present constitution of the Board is as follows :-

- President** : An officer of the status of a PSO/DG to be nominated by the Service Headquarters responsible for its administration.
- Army Members** : Chairman and Secretary of Army Sports Control Board (ASCB)
- Naval Members** : Chairman and Secretary of Indian Navy Sports Control Board (INSCB)
- Air Force Members** : Chairman and Secretary of Air Force Sports Control Board (AFSCB)
- Secretary** : An officer of the rank of a Colonel/Lt Col or equivalent to be appointed by the Service Headquarter responsible for its administration for three years.
- Jt Secy (Army)** : An officer of the rank of a Major/Lt Col to be appointed by IHQ of MoD (Army) in rotation every four years.
- Jt Secy (Navy)** : An officer of the rank of a Lt Cdr/Cdr to be appointed by IHQ of MoD (Navy) in rotation every four years.
- Jt Secy (Air Force)** : An officer of the rank of a Sqn Ldr/WgCdr to be appointed by IHQ of MoD (Air Force) in rotation every four years.

Liaison Officer CISM : An officer of the rank of a Maj/ Lt Col equivalent to be appointed by IHQ MoD Army/Navy/Air Force, in rotation, every four years for CISM duties.

PRINCIPLES

22. The Board lays down the following principles, which must be observed :-

Opportunity for all

(a) The provision of recreation, so that all including women are given equal opportunity of taking part in some form of sport, in accordance with the strictest principles of amateurism. Specialisation, which results in the selected few only becoming players should not be encouraged and the “Victor Ludorum” spirit should be discouraged.

All Games Disciplines

(b) Games should be varied as much as possible in order that they may appeal to men of every type of physique and temperament. Care, however, should be taken that they are not too highly organized or over done, but encouraged sufficiently to assist in securing the necessary physical efficiency and contentment of mind.

Professionalism

(c) Rules as to professionalism must be strictly enforced.

Training and Coaching

(d) In such games and sports, where the employment of professional coaches or trainers is permitted, careful supervision of the methods taught should be exercised and every tendency towards sharp practice should be rigidly suppressed.

Sportsmanship

(e) It should be the aim of every officer to take a personal and active interest in playing and organizing games in the Services and to encourage the true spirit of sportsmanship in every way. Officers can thus gain an insight into the true character of their men, which will at the same time develop in themselves power of leadership, which are essential to success, military or otherwise.

Know Your Limit

(f) Care should be taken that the all round athlete is not overplayed, or the human frame easily overtaxed. Cases have been known where individuals have been asked to do more than their constitution was capable of undertaking. This may have been caused by the desire to improve the standard of play. In many instances this can be better achieved by the expert player coaching and systematically instructing the less proficient players rather than playing by himself on all and every occasion, often to the detriment of his own efficiency and health.

Fairplay

(g) Playing in the true sportsman spirit should be encouraged and emphasised. Use of any unfair mean to

win should be strictly discouraged. Being soldier sportsmen, it is natural for everyone to expect fairplay from our teams & sportsmen.

GENERAL POLICY

23. The General Policy of the Board is as under:-

- (a) To develop, assist and ensure the correct conduct of the various sports and games for Services personnel.
- (b) To act as an Apex Central Body for control, co-ordination and appeal.
- (c) To promote and ensure amateurism among all Services personnel.
- (d) To assist in the improvement and construction of sports grounds.
- (e) To deal with questions arising from sports organizations outside the Services, viz., the State Associations, National Sport Federations, the Indian Olympic Association, the All India Council of Sports and CISM.
- (f) To be affiliated to the Indian Olympic Association, the National Sports Federations and CISM for games and sports recognized by the Services.
- (g) To promulgate latest rules and regulations of the various games and sports within Services.
- (h) To regulate the registration and promotion of referees, umpires and judges at the Services, National and International level.

-
- (j) To institute and hold Services Championships.
 - (k) To enter Services teams to participate in the National Sports Championships, National Games, CISM Games and Championships and other All India Sports Tournaments/leagues and competitions as may be decided by the Board from time to time.
 - (l) To plan and organize for Services teams , overseas training and participation in Internationals tournaments to attain higher degree of professionalism and exposure.
 - (m) To regulate participation of Services teams in civil tournaments.
 - (n) To liaise and deal with the Indian Olympic Association and all National Sports Federations on matters concerning the Services players or Services teams participating in civil tournaments or for representing National teams in International Sports Competitions, including the Olympics, Commonwealth and Asian games in India or abroad.
 - (o) To organise coaching camps in India or abroad for the selected Services teams in various games.
 - (p) To extend all facilities to the Army, Navy and the Air Force Sports Control Boards in conducting coaching camps in various games.
 - (q) To encourage use of technology for advancement of playing, coaching and training within Services.
 - (r) To promote presence of Service Officers in the National and International Federations as President, Vice-President, Secretary, Jt Secretary, Managers, Chief -de- Mission, officials etc.

(s) To promote presence of deserving PBORs in National International Federations as coaches, managers, officials etc.

MEETINGS OF SSCB

24. The Board normally meets once in three months and at such other times as may be necessary. The quarterly meetings are presided over by Secretary SSCB and those held half yearly by President SSCB.

25. The Annual General Meeting of the Board will be held at a suitable location preferably at the beginning of each sporting year. Apart from the President & Secretaries of the three Boards, Command Sports Officers, Sports Node Officers and Coaches of three Services attend the AGM.

OTHERS MEETINGS

26. The Secretary SSCB / Rep nominated by him shall represent the Board at AGM/SGM/ECM and elections of the IOA and NSF; or any others such bodies to which the Board may be affiliated.

27. The Board shall participate in CISM AGM as promulgated by HQ CISM. The composition of AGM delegation shall be Tri Services in nature. Liason Officer CISM however, shall be an integral member of the AGM delegation.

FINANCE

28. The accounts of the Board are to be operated by a Joint Secretary (Accounts), nominated by the Secretary. He would be responsible for the maintenance of all Public and Non-

Public accounts through the Secretary, SSCB. The PF accounts operated on post-audit basis are subject to PCDA audit and NPF accounts are subject to quarterly and annual audit by Chartered Accountant appointed by the Board. The financial year of the Board commences on 01 Apr each year and ends on 31st March of the following year. The detailed instructions on the subject are given in the Silver Book of SSCB.

STORES

29. The SSCB Sports Store and Permanent Property of SSCB will be looked after by a Joint Secretary (Stores), nominated by Secretary. He would be responsible for demand, receipt, distribution and accounting of SSCB Sports Kit & Gear and maintenance of permanent property through Secretary SSCB. The detailed duties are given in Silver Book.

ADMINISTRATION

30. The administration of SSCB will be looked after by a Joint Secretary (Adm & Coord), nominated by Secretary SSCB. He would be responsible for day to day co-ordination and administration of SSCB office, Staff, Security etc. The detailed duties are given in Silver Book.

SPORTS COMMITTEES

31. The Board is dealing with the under mentioned sports disciplines, distributed amongst the Joint Secretaries in the Board, who administer and control the conduct of the sports discipline concerned at the Services, National and International level :-

-
- (a) Aquatics
 - (b) Archery
 - (c) Athletics
 - (d) Basketball
 - (e) Best Physique
 - (f) Boxing
 - (g) Cricket
 - (h) Cycling
 - (j) Chess
 - (k) Cross - Country
 - (l) Equestrian
 - (m) Football
 - (n) Golf
 - (o) Gymnastics
 - (p) Handball
 - (q) Hockey
 - (r) Judo
 - (s) Kabaddi
 - (t) Kayaking & Canoeing
 - (u) Lawn Tennis

-
- (v) Rowing
 - (w) Squash
 - (x) Shooting
 - (y) Triathlon
 - (z) Taekwondo
 - (aa) Volleyball
 - (ab) Weightlifting
 - (ac) Wrestling
 - (ad) Sailing
 - (ae) Fencing
 - (af) Military Pentathlon
 - (ag) Parachuting

COMPOSITION AND DUTIES OF SELECTION COMMITTEE

32. The Board will nominate the Selection Committee for each game to include a member each from the three Services, to select the Services team for the National Championship. The policy governing the nomination of the members on the Selection Committee and its functions are given at Appendix 'A'.

SUBORDINATE SPORTS FORMATIONS

33. Under the Board, each of the three Services has set up their own Sports Control Boards. viz. Army Sports Control Board, Naval Sports Control Board and Air Force Sports Control Board. Each Command formation extending down to each unit, ship or establishment has their own sports committees. The aim of the subordinate Sports Boards and Sports committees are as under: -

- (a) To encourage and improve the standard of sports in the Service, Command and Unit concerned.
- (b) The dissemination to all units, establishment etc, of relevant information supplied to them.
- (c) To encourage individual and inter-unit competition under the rules of the Board.
- (d) To assist the SSCB in organizing games and sports in the Services befitting the status of the championship, in implementing the policies and principles of the Board.
- (e) To ensure that their sportsmen perform in a doping free condition.

-
- (f) To ensure that nominated officials are made available on time at the conducting venue.
 - (g) To abide by the Annual Sports Calender of SSCB and not change the venue once mutually agreed by all .
 - (h) To abide by prospectus issued by SSCB in all respect viz conduct report, expenditure details, distributions of certificates, medals & trophies, details of doping tests conducted, selection & kit sizes of SSCB teams etc.
 - (j) To conduct training camp effectively and efficiently prior to participation in National Games/ Championships/CISM events.
 - (k) Rendition of Manager Report complete in all respect as per format including expenditure details viz diet money and incidental.
 - (l) To make proposals and recommendations on any matter which may either be submitted by them or referred to them.
 - (m) To encourage use of Modern Technology including software for analysis of individual/team performances for improvement .
 - (n) To implement equitable cash incentive and promotion policies to bring parity amongst sportsmen of the three Services.

RULES OF THE BOARD

34. No Sports Control Board or its subordinate Sports Committee or any individual member thereof will, under any circumstances, act contrary to the rulings given by the Board.

35. The channel of correspondence for communication with the Board will be similar to the official one ie. the Board corresponds only with the Sports Control Board of the Army, Navy and the Air Force. The Secretaries of these Sports Control Boards only, will address the Secretary.

36. Expenditure on account of postage and telegrams incurred by the Board will be charged to the state, recovery being made in the same manner as in the case of other charges in the formation or unit concerned.

37. No Sports Control Board or its subordinate Sports Committee or any indl member there of will correspond directly with the National Sports Federation to which this Board is affiliated.

38. No member of the services will stand for elections or accept a post in the National Sports Federations or the Indian Olympic Association without obtaining written approval from President SSCB.

CHAPTER II

GENERAL RULES OF THE SERVICES SPORTS CONTROL BOARD

SERVICES CHAMPIONSHIP

39. All the Services Championship are organized by the Board directly or under its auspices by its subordinate Sports Control Board ie. the Army, the Navy and the Air Force Sports Control Board, which may delegate the responsibility of organizing a Service Championship to a Command/ Formation /Unit under its control.

CIVIL TOURNAMENTS

40. The Board may recognize any civil tournament not organized by the Board. Such tournaments which obtain special patronage of the Board will be required to adhere to the rules of the Board and may be required to pay affiliation/capitation fee or a gross takings on sales as per terms and conditions laid down by the Board for each tournaments from time to time.

41. Teams/individuals from the Services are allowed to compete in only those civil tournaments which are recognised by National Federation of that game. In case of any doubt, clarification on the authenticity of the tournament may be sought from respective Board or SSCB by the unit/team manager before participation .

42. The policy of the Board is that the normal requirements of units etc in the matter of tournament, should be amply

catered for by the various tournaments organized by local formations/units and that civilian tournaments in which units etc may compete should be reduced to a minimum.

43. Service/Command/Formation or unit teams may participate in approved civil tournaments where they are stationed or in All-India tournaments anywhere, on payment of affiliation/entry fees as applicable under the rules of the National/State Federation/Association concerned. The Board is affiliated to the Indian Olympic Association and the National Sports bodies and therefore the three sports Board viz ASCB, INSCB and AFSCB will not seek affiliation with IOA/NSF. Normally it is not necessary for Service/ Command /Formation or unit teams to seek separate affiliation to local civil association. However, where local civil association insist on separate affiliation for the purpose of participation in local tournaments, Services/Commands/ Formations or units teams may affiliate with the local sports bodies after written approval from SSCB provided it is made clear that the Services retain prior right on their players for participation in any other tournaments including the National Championships.

44. When Participating in local civil tournaments unit /Formations/Boards will ensure that proper military discipline is observed by players and the team is uniformly and adequately equipped in terms of playing kit and gear.

45. Services players may participate in professional leagues/tournaments and may represent out side clubs/teams in such prossional tournaments for exposure and to improved performance after prior approval of SSCB on the condition that such players will be available to there respective Boards and SSCB whenever required by them .

PRIORITY CLAIM ON PLAYERS

46. The order of priority claim on players shall be as follows :-

- (a) National teams, trial matches for selection of National teams or National camps.
- (b) Services teams.
- (c) Army/Navy/AF Teams.
- (d) Formation.
- (e) Unit.
- (f) Civilian clubs.

47. **NOC** Whenever the Services team is participating in a National Championship/Games, all those players who are not members of the Services teams may seek representation through other State teams after obtaining No Objection Certificate (NOC) from SSCB . The request for obtaining NOC along with letter from concerned State Association should be routed through concerned Boards/Unit of the individual. Under no circumstances will a player represent a State team in National Championship/Games without obtaining NOC from SSCB . In case of shortage of time, a provisional NOC should be obtained by the Board/Unit through a signal and regularised subsequently.

RESTING OF PLAYERS BEFORE SERVICES MATCHES

48. Commanding officers are requested to ensure that those players selected to represent a Services team in National/International matches do not take part in any other match during the month preceding the game without the consent of this Board.

AFFILIATION-SPORTS
FEDERATIONS/ASSOCIATION

49. The Board is affiliated to the following Federations/
Associations :-

- (a) Indian Olympic Association (Founder Member)
- (b) Athletic Federation of India
- (c) All India Football Federation
- (d) Hockey India
- (e) Board of Control for Cricket in India
- (f) Indian Boxing Federation
- (g) Basketball Federation of India
- (h) Gymnastics Federation of India
- (j) Squash Rackets Federation of India
- (k) Swimming Federation of India
- (l) All India Lawn Tennis Association
- (m) Volleyball Federation of India
- (n) Indian Weightlifting Federation
- (o) Wrestling Federation of India
- (p) Cycling Federation of India
- (q) Indian Body Building and Fitness Federation

-
- (r) Indian Golf Union
 - (s) Handball Federation of India
 - (t) Kabaddi Federation of India
 - (u) Triathlon Federation of India
 - (v) Judo Federation of India
 - (w) National Rifle Association of India
 - (x) Equestrian Federation of India
 - (y) Indian Kayaking and Canoeing Association of India
 - (z) Yachting Association of India
 - (aa) Rowing Federation of India
 - (ab) Taekwondo Federation of India
 - (ac) All India Chess Federation
 - (ad) Fencing Federation of India
 - (ae) Council International du Sport Militaire (CISM)

AUTHORITY TO ATTEND MEETINGS

50. Members traveling from one station to the other to attend committee meeting convened by the Board or committees subordinate thereto and individuals representing

the Board for meetings convened by recognized civilian Sports Associations / Federations of all India nature, shall be considered as traveling on duty under Rule 141 of Travel Regulation 1991 reproduced below :-

“Members traveling from one station to another within Indian limits to attend committee meetings convened by the SSCB and committees subordinate thereto are entitled to TA/DA at normal temporary duty scale. All claims for the traveling allowance on this account must be countersigned by the officer convening the meeting”

Note : - The above rule is also applicable to individuals nominated by and representing the Services Sports Control Board on meetings organised by recognized Civilian Sports Associations of States.

LAWS AND RULES OF GAMES

51. All tournaments organized by the Board or under its auspices will be governed by the laws and rules of the games, as amended and published by the concerned National Sports Federation.

ANNUALS SPORTS CALENDER

52. The Sports calendar of the Services commence from 01 Apr each year to 31 Mar of the following year. Services championships/trials are held every year in the games mentioned at Para 35 at Nodal centers agreed to by the Boards.

53. The Annual Sports Calender(ASC) of the SSCB is compiled after due consideration of National/International/CISM Championships & Games and inputs from individual Services Boards. The ASC includes dates of Inter-Services championships/trials and National/CISM Championships & Games. The details of Physical Conditioner Courses and Doping Control Workshops conducted by AFSMC Pune are also included.

54. The dates for the Services championship/trials, the venue and the name of the Service/Command organizing them will be intimated to all concerned by the Board by Mar/Apr of every year.

55. Prospectus of each game for the Services championships/trials will be issued by the Board two months in advance of the commencement of the championship/trial. A format of the prospectus is placed at Appendix 'I'.

DOPE CONTROL MEASURES

56. The Anti-Doping tests will be conducted during Inter Services Championships/Trials as per the directions given by the Board. These tests will be carried out as per the Services Anti-Doping Policy. The organizing unit will make arrangements for conducting the Dope Control tests as per Appendix 'J'.

PRIZES

57. All prizes (Medals, Certificates, Trophies etc) for the Services Championships will be provided by the Board.

58. All Trophies and Cups for the Services championships

are the properties of the Board and can never be won outright. They shall be held by the winners for one year. In the event of the holder leaving India, the trophy is to be forwarded to the Board and under no circumstances be taken out of the country.

59. The holders (winners and runners-up) of the Services trophy/trophies including case/cases will be responsible to deliver the same in good condition to the Organiser one week before the commencement of the next Services championship after having been duly engraved and polished .

60. All the trophies for the Services championships are insured by the Board. When the trophies are sent from one place to another as mentioned in above Paras, the dispatcher will be responsible to take necessary measures such as proper packing and insurance to cover any damage to the trophies in transit.

RULES - ELIGIBILITY

61. Two teams from the Army and one each from the Navy and the Air Force are eligible to participate in all the Inter-Services Championships. The teams will be as follows:-

- (a) Army Red
- (b) Army Green
- (c) Indian Navy
- (d) Air Force

62. Cadets from the three Services are eligible to represent their respective Service in the championships. **Cadets of the National Defence Academy are not eligible to participate in any Services championships.**

63. Members of non regular forces such as National Cadet Corps and Territorial Army when not embodied for Service are not eligible to participate in any Services championship.

64. Individuals/units of the Territorial Army when embodied for service are eligible to compete in championships organised under the auspices of the Board.

65. Regular Army personnel on deputation/secondment/attachment with any of the other two Services or with the Territorial Army/National Cadet Corps/Civil Government and the Ministry of Defence Security Corps are eligible to represent the Service under whose jurisdiction they are serving.

66. No civilian is eligible to play except where otherwise specified. Boys from Boys Battalions/Companies are not eligible to participate in Services Championships

67. The number of players in each team will be as laid down by the Board from time to time. Each team must comprise the selected best available in the Service.

68. The number, rank, date of birth, name in full and parent unit of each player, including the officer in-charge team where applicable, are to be intimated to the Secretary at least four weeks before the commencement of the Services Championship under intimation to the Sports Control Board/Formations/Unit conducting the tournament. Strength of officers and other ranks comprising teams will be notified separately to the formation conducting the championships two weeks before the commencement of the Services championship. The participants will arrive at the venue of the championship one day prior. Date and time of arrival of team will be intimated to the formation conducting the championship at least 72 hours in advance.

TRAVELLING

69. Competitors/officials accompanying the teams from outstations for Services Championships are to travel on railway warrants under the provisions of TR 142. Warrants for the outward journey will be made out collectively for the entire team by the Service/Command but warrants for the return journey will be issued by the formation conducting the Services Championships. Civilians accompanying teams, where authorized, are not to use railway warrants but are to travel under Service/Command arrangements.

ACCOMMODATION, MESSING AND TRANSPORT

70. Accommodation, messing and transport for teams participating in Services Championships will be arranged by the Service conducting the championship, on receipt of relevant information vide para 51 above. Transport for **JCO/ORs** is permissible under Government of India letter No 1014/1/SSCB/766/US(IS) dated 25th May 1964 (reproduced as Appendix 'B').

71. The Sports Control Board made responsible for organizing the Services championship will make necessary arrangements for provision of standard playing tracks/fields and permanent fixtures such as Basketball poles and rings, football, hockey Goal posts etc. required for each game.

72. The Board is responsible for providing the necessary SSCB flags 6'x4' for hoisting and 3'x2' for the march past. A Flag pole (8' long) for the march past will be provided by the Formation conducting the Championship.

73. All sports kit and team colours, as applicable to the

various games, will be brought by all teams, only the following items of sports kit will be supplied by the Board for the Service championships for the respective games :-

- (a) Cricket Balls
- (b) Tennis Balls
- (c) Squash Balls

ORGANISING COMMITTEE

74. The Formation/Unit conducting a Tournament is to constitute a local Inter Services Organising Committee, under the Chairmanship of the local Formation/Area Commander. The Technical panel of the Board has been formed for each game consisting of members from the three Services. The Service which is conducting the championship will include the officer of the **Technical panel** of that game as Advisor to the Organising Committee to guide them on the Technical aspect of the competition. The Secretary/Joint Secretary of the Board will be appointed in the Organising Committee as an ex-officio member and representative of the Board.

75. Formations conducting the Services Championships will issue relevant joining and administrative instructions to all concerned at least one month in advance.

76. The Organising Committee will decide whether or not gate money is to be charged from civilians, depending on local conditions and keeping in view the financial benefit or the administrative necessity of the same. The committee will also decide the rates of admission. In no case will gate money be charged from service personnel and their families. If administrative reasons necessitate it, a separate block of seats

is to be reserved for them. In case gate money is charged, the Organising Committee is, as far as possible, to arrange exemption from the levy of entertainment tax for the tournament from the local authorities.

77. The Organising Committee will wherever possible will arrange live telecast of Services Championship through DD/Private Channels after obtaining required approvals.

78. The Organising Committee may also explore the possibility of generating funds for the championship through sponsorship after obtaining required approvals from the competent authority .

79. Accommodation, messing and transport for the Services teams, tournament officials, members of the Board and Jury and Selection committees from out-station at the venue of the tournaments, will be arranged by the Organising Committee of the tournament.

EXPENSES

80. The Board will sanction a specific amount for conducting the Services championships in various games. The Sport Control Board organizing the championships will ensure that the amount sanctioned by the Board is spent on Technical conduct of the game only. All other expenses should be met by the Organising Unit/the conducting Board.

CEREMONIAL

81. The Service/Command Headquarters organizing the Services Championship will invite persons of eminence for the Opening and the Closing ceremonies including the prize distribution.

82. The Chief Guest on his arrival is to be received by the Chairman of the Organising Committee and introduced to the other members of the Organising Committee and Jury/Selection Committee appointed by the Board. The Chairman is then to conduct the “invitee” to the saluting dais or to the seat reserved for him. At the end of the function or at the time of his departure, the “invitee” is to be seen off by the Chairman and other members of the Organising Committee.

83. The Secretary of the Board or his representative will hand over the prizes to the Chief guest for distribution.

84. A separate enclosure at appropriate place will be reserved for the Board members and the Jury/Selection Committee.

85. The Organising Committee will earmark a separate enclosure for various teams and the officials. When the matches are in progress, the players of a team including officers will be seated together, in order to develop esprit-de-corps.

MARCH PAST

86. **Opening Day** The teams will march past in the order of their precedence according to the results of Championship during the previous year, ie the winners followed by the runners-up, third and fourth in that order.

87. **Closing Day** The teams will march past in the order of their precedence according to the results of the championship concluded.

SUBMISSION OF ACCOUNTS AND REPORTS

88. The following details will be forwarded by the Organising Committee of the formation organizing the championship to the Board within 15 days of the conclusion of the championship:-

- (a) Statement of accounts for the championship in respect of conduct money supported by appropriate receipts and vouchers in original, duly countersigned by the Secretary of the Organising Committee.
- (b) A detailed conduct report, covering the progress of the Tournament, date wise, supported by newspaper cuttings together with suggestions/remarks, if any. The list of SSCB team selected by the Selection Committee be appended to the conduct report and also forwarded by the Jury/Selection Committee along with their report within 03 days of completion of the championship for issuance of necessary signal of authority by SSCB.
- (c) The number of action photographs will not exceed ten per championship or one per each individual event. These can include two to four photographs taken on the opening and closing ceremonies. In addition individual photographs of those who have created or bettered Services/India/Asian Games Records in individual events will be taken. The photographs will be of 6'x4' size alongwith soft copy on a CD to post the photos on the SSCB website.
- (d) Receipts for the challenge trophies duly signed by the officer in charge of the winning teams.
- (e) A nominal roll of the Services team selected to

participate in the National Championship. The list should contain the correct particulars and address of each individual viz. number, rank, name, age, Unit, address and the Service/Command under which his unit is serving at the moment.

(f) A format of the Organising Committee report is placed at Appendix 'G'.

REFEREES, JUDGES, UMPIRES AND OTHER OFFICIALS

89. As a policy only qualified officials from the three Services will officiate in Inter-Services Championships. Where qualified and experienced officials for this purpose are not available within the Services, National qualified civilian officials may be appointed but with prior approval of Secretary SSCB. For all Inter-Services Championships, Services officials will be appointed by the Board in consultation with the respective Sports Control Boards. All officials detailed by the Board for Services, National and International Competitions within India will travel under TR-141A.

90. The concerned officials(officers) detailed by SSCB will obtain ex-post facto move sanction from Secretary SSCB on completion of the duty by forwarding a request letter from their unit giving relevant details of the move.

PROTESTS

91. Every protest must be made (in writing) along with Rs. 500/-(Rupees five hundred only) within one hour of the termination of the particular match to the Jury of appeal so constituted. The protest must be signed and substantiated by the

officer in charge of the team. The decision of the Jury on the protest will be final and binding on all. If there is disagreement on any issue/protest within the Jury, it will be resolved by voting. If the protest is up held, the money will be returned to the protesting team and if not, the same will be deposited in the NPF account of SSCB.

NATIONAL CHAMPIONSHIP

92. After the conclusion of the Services Championship, the selected Services team may be concentrated at the venue where the Services championship was held or any unit close to the venue of National Championships. The directions will be issued by the Board for the same.

93. The Selection Committee may recommend a manager and a coach for the Services team. The charter of duties will be issued by the Board to the Manager of the Services team. The final authority to nominate the manager and coach will rest with SSCB.

94. On conclusion of the National Championship, the Manager of the team is required to submit his report to the Board within 15 days. The format of the Manager's report is placed at Appendix 'H'.

NATIONAL GAMES

95. National Games are conducted every alternate year, where all the States participate. Services is the only exception which despite being a Sports Control Board has been given status equivalent to a State. This privilege is given to the Services primarily because it is the founder member of the Indian Olympic Association.

96. The Services Contingent consists of all the Services teams which qualify to take part for the National Games. The total expenditure to participate in these Games in terms of diet money for camps, sports kit/gear, ceremonial kit, incidental etc was approximately Rs 70 lakhs in 2007. As this expenditure cannot be met from annual budget of SSCB, the same is shared by Army, Navy and Air Force in the ratio 85:0 5: 10. The approval for this is taken on file from Chairman VCC & CISC.

CISM ACTIVITIES

97. The Indian Armed Forces became a member of the International Military Sports Council (CISM) in 1999 after approval was accorded by the Honourable Raksha Mantri. Besides Organising World Championship every year in different sports, CISM also organises Military World Games once in four years.

98. The Annual CISM Membership fees is paid from the Annual Budget of SSCB.

99. Indian Services take part in following CISM activities :-

- (a) CISM World Championships/Games.
- (b) Annual General Meeting of CISM.
- (c) Conduct CISM Championships/Games in India.
- (d) Carry out solidarity sports exchange programmes.

CISM CELL

100. VCC has approved formation of CISM Liaison Cell at SSCB to co-ordinate all activities related with CISM.

101. The Liaison Officer CISM, will have a tenure of four years similar to other Jt Secretaries.

102. The appointment of Liaison Officer will be approved by VCC on recommendations of three Services Sports Boards.

103. Liaison Officer will be provided with office space with adequate support staff and independent transport.

104. As and when approved by MoD, he will be responsible for accounting and expenditure of 4th MWG left over funds.

105. The Liaison Officer is authorised to communicate with HQ CISM and CISM member Nations in connection with his work.

DIET MONEY AND SPECIAL SCALE OF RATION

106. The following allowances (diet money) will be paid to the sportsmen who are selected to attend the coaching camp to participate in the National Championship:-

(a) Rs. 150/- per day for power games.

(b) Rs. 100/- per day for non-power games.

107. The player selected to represent Services team will be authorised Special Scale of Ration as specified by MoD letter 1001/2/SSCB/011/A/D (MS/IS) dt 31 Aug 1984 attached as Appendix 'K'.

AWARD OF BLAZER

108. The policy governing the award of Services Blazer has already been circulated to the three Sports Control Boards vide letter No 1033/SSCB dated 02 Aug 2009 attached as Appendix 'C'.

PHYSICAL CONDITIONER COURSE

109. Physical Conditioner courses are held at Armed Forces Sports Medicine Centre (AFSMC), Pune to qualify Services personnel every year.

110. QR and administrative instructions for the course are as under :-

(a) **Age**: Below 35 years (above 35 but less than 40 years in exceptionally meritorious/promising sports persons).

(b) **Educational qualifications** : 10+2 preferable with Science and Sports background.

(c) Individual to be in possession of return journey railway warrant. No railway warrant will be issued by AFSMC Pune.

(d) Candidates to report at AFSMC Pune one day in advance and leave next day on termination of the course.

(e) No leave will be granted during/on completion of the course.

(f) Individual to put up salary demand from parent Unit and collect payment on return from the course. No Salary/Payment will be demanded from AFSMC Pune.

111. The following vacancies are allotted to Boards for detailment of personnel for each course :-

(a)	ASCB	-	12
(b)	INSCB	-	06
(c)	AFSCB	-	06

OFFICIAL'S SEMINAR CUM TEST

112. In order to educate, promote & evaluate the Services officials, a Technical Panel consisting of officers with sufficient knowledge of the respective Games/Sports has been formed. This list will be updated and issued afresh on 01 Apr each year. This Technical Jury of SSCB will conduct Seminar cum Tests in respective sports every year to qualify officials. The Technical Jury will also evaluate the performance of the existing officials during Inter Services Championship Trials.

113. The Official's Seminar-cum- Test will be organized for all discipline by SSCB every year. The duration of the Seminar cum test will be 06 days. Respective National Federation shall be approached for evaluating the candidates on last two days. The Officials detailed by National Federations for evaluating candidates will be paid the re-muneration as approved from time to time.

114. A total of 30 candidates will be permitted for the above Seminar cum test. The vacancies allotted to the Boards are as

under: -

- | | | | |
|-----|-------|---|----|
| (a) | ASCB | - | 15 |
| (b) | INSCB | - | 08 |
| (c) | AFSCB | - | 07 |

115. All the expenditure of the Seminar-cum-Test will be met by SSCB.

BEST SERVICES TEAM AND SPORTSMAN

Best Services Team

116. "Defence Services Overall Championship Trophy" is presented by COSC during Combined Commanders conference to the Sports Control Board of the Services scoring highest points based on the result of following 19 Inter-Services Championships :-

- | | | |
|-----------------|----------------|-----------------------|
| (a) Athletics | (b) Basketball | (c) Best Physique |
| (d) Boxing | (e) Cricket | (f) Cross-country |
| (g) Football | (h) Golf | (j) Gymnastics |
| (k) Handball | (l) Hockey | (m) Kabaddi |
| (n) Lawn Tennis | (o) Squash | (p) Swimming & Diving |
| (q) Volleyball | (r) Wrestling | (s) Weightlifting |
| (t) Water Polo | | |

117. The points awarded to the winners for each discipline are as under :-

Ser No.	Team Position	Points
1	Ist Posn	08
2	2nd Posn	06
3	3rd Posn	04
4	4th Posn	02

Best Services Sportsman

118. On the same occasion, "Best Services Sportsman Trophy" and a cash incentive of Rs 20,000/- (To be enhanced to Rs 1 Lakh if approved in the GOI letter for PF) will be awarded to the Services Sportsman who as per the indl score sheet for award of points, accumulates maximum points.

119 The Best Services Sportsman award will be applicable to all Sportsman who represent Services in National / International Championships /Tournaments.

120. An extra weightage of 25% is given to medal winners in Team Games Vis-a-vis Individual sports.

121. Period of consideration will be five year including the assessment years. However, it will be ensured that a sportsman is not given weightage for participation in the same tournament twice within the stipulated period of 5 years and the performance in the latest tournament will be considered. In case he fails to participate in the same tournament in a later year his performance in that tournament for the period of consideration will be taken as 'not participated' and no point will be awarded to him.

122. In case of a situation where-in an athlete winning medal at a higher level of tournament is graded below another who has won medal at lower level but accumulated more points, a committee comprising of the Secretary's of the three Boards will be formed to decide who out of the two will be awarded the Best Services Sportsman for that year.

123. The grading of tournaments in ascending order is as given in the score sheet on the next page. This grading of tournaments will be followed for uniformity for all awards, incentive & any other related purpose.

124. The period under review will be 01 Apr-31 Mar of the assessment year.

**INDIVIDUAL SCORE SHEET FOR THE AWARD
OF POINTS FOR BEST SERVICES SPORTSMAN**

S. No.	Grading of Tournaments in Ascending Order	POINTS				
		Gold	Silver	Bronze	Participation	Est New Record/ Awarded Best Player
1.	Inter - Services Championships	05	03	02	01	02
2.	National Championships/ Games/Inter-National Championships (less than 05 countries)	10	06	04	02	04
3.	SAF/SAARC/Afro Asian Games/ Inter-National Championships (05 to 08 countries)	20	12	06	04	06
4.	Military World Championships/ Commonwealth Championships/ Inter-National Championships (more than 08 countries)	25	15	08	05	08
5.	Military World Games/ Commonwealth Games/World Cup/Championships of Non Olympic and Non Asian Games Sports	30	20	10	06	10
6.	Asian Championships	40	30	20	10	20
7.	Asian Games/World Cup/ Championships of Non Olympics but Asian Games Sports	60	40	30	15	30
8.	World Cup /Championships (Olympics Sports only)	100	60	40	20	40
9.	Olympics	150	100	50	40	50
10.	Awards (i) Arjuna Award (ii) Rajiv Gandhi Khel Ratna Award	Points will not be counted, because these awards are based on performance in Olympics, Asian & International championships for which the above scoring takes care of.				

TRAINING AT THE NATIONAL INSTITUTE OF SPORTS, PATIALA

125. The Board has obtained a special sanction from the Government of India to sponsor candidates from the Services to undergo coaching courses in various games at the National Institute of Sports, Patiala vide Ministry of Defence letter No. 1005/SSCB/600-A(GS-II) dated 13th March, 1961 as amended by corrigendum No 1005/SSCB/1758/US/(IS) dated 2nd November, 1964 reproduced as Appendices 'D', 'E' and 'F' respectively.

QUALIFICATIONS FOR ADMISSION AT THE NIS PATIALA

126. The following qualifications are required for admission to the National Institute of Sports, Patiala to qualify for the award of a 'diploma' in Sports coaching after successful completion of courses for one year : -

(a) **Education**

- (i) Graduate or equivalent
- (ii) Should be able to read, write and speak English.

(b) **Age**

- (i) Between 20-35 years as on 30 Jun of the year of admission.
- (ii) Relaxation of 3 years in case of International sportsmen.

(c) **Sports**

(i) Should have played minimum three Inter Services or higher level Championships

(ii) Candidates who have played Junior National Championships are also eligible.

(d) The Course starts from 01 Jul every year and the applications have to reach NIS Patiala by 1st week of May. Accordingly, the application of candidates desirous of attending the course should reach SSCB by 1st week of April through their respective Boards for onward submission.

Custom Duty Exemption Certificate

127. Secretary SSCB has been conferred power to issue a Custom Duty Exemption Certificate (CDEC) vide Ministry of Finance, Department of Revenue Sub-section(I) of the section 25 of Custom Act 1962 (5 of 1962), Govt. of India in the erstwhile Ministry of Finance (Dept of Revenue) No. 146/94 Customs dated 13 July 1994 and subsequent notifications on import of sports goods.

128. In order to obtain this certificate, the user unit applies through their respective Sports Boards.

129. In case of any change or amendment is desired by the user unit in the CDEC after being issued by SSCB, they are required to submit all the original ink signed copies before obtaining a fresh CDEC.

Issue of Participation Certificates

130. Participation and merit certificates are issued by SSCB to players and coaches during the Inter-Services Championships. The Policy on the subject is placed at Appendix 'L'.

CHAPTER III

CODE OF CONDUCT : SERVICE SPORTSMEN

131. The Services Sports Control Board has always encouraged the Services teams to participate in the Civil tournaments as apart from anything else it gives our players valuable experience. However, to be able to continue this policy, it is imperative to ensure that our sportsmen conduct themselves at all times in a manner befitting the highest traditions of the Service.

132. To ensure that all sportsmen are aware as to how they should behave while participating in Civil or National meets, notes on the code of conduct for the Services sportsmen are laid down in the succeeding paragraphs for their guidance. These will be brought to their notice by the officials concerned for strict compliance. A copy of this Chapter is to be handed over to the Chef-De-Mission/Manager of each Services team selected for a National/International championship.

PERSONAL DISCIPLINE

133. The personal discipline of a sportsman should at all times be of the highest order. He should :-

- (a) Identify himself completely with the team and do nothing by word or deed that might go against its reputation or interest.
- (b) Be unselfish in play and behavior. He should play for the side and not for himself.

(c) Be co-operative and his relations with other members of the team should be friendly, correct and honest. He should avoid all friction and should contribute his 'bit' to smoothen away any difference which might arise amongst the members of a team.

(d) Avoid any feelings of self importance or being 'swollen-headed'. The Coach and the Manager are especially selected for their experience and knowledge of the game. The views of a sportsman who has reached an outstanding status are always given due consideration but the advice given by the Coach and the Manager must be readily accepted.

(e) Be loyal and obedient to his team Captain and implicitly follow the instructions given by the Manager and the Coach.

(f) Rigidly follow the training schedule laid down for him. Late nights, drinking and smoking should be avoided. This is essential to maintain a high degree of physical fitness which is the key to success in all fields of sport.

CONDUCT 'ON' THE FIELD

134. "Play the game in the spirit of the game". If this approach to the game is kept foremost, all other aspects of correct behavior on the field of play will automatically follow.

135. Always play clean and keep your temper, no matter how tense the situation is. If a player has unintentionally 'fouled' an opponent, it is his duty to apologize at the first opportunity and to render assistance in case of injury.

136. The decision given by the referee must be accepted in the proper spirit and on no account questioned or disapproval shown.

137. In civil tournaments, it is natural for the spectators to support their local teams and they in their enthusiasm are likely to criticize and even pass provocative remarks against the Services teams. This must be taken in good humor. Your good conduct and gentlemanly behavior will soon win for you the respect of the spectators.

CONDUCT 'OFF' THE FIELD

138. You must be a good winner and a good loser 'modest in victory and generous in defeat'. If you have lost, do not make excuses and criticise the referee or other players of the team for bad play. Your efforts should be to improve the performance of the team for the next game and any analysis made should be constructive and directed to that end.

139. Officials or the members of the opposing team must never be criticised and on no account should a player discuss or comment adversely on the officials, players or organizing committees to the press.

140. Any complaints or difficulties should be brought to the notice of the Manager or the Coach. They are there to solve these problems or to make representations on behalf of the team, if considered necessary by them. Never do this directly on your own but always follow the proper channels.

APPENDIX 'A'

(Para 32 of Chapter-1)

NOMINATING MEMBERS OF THE SELECTION PLAYING COMMITTEES

1. It is said “Selectors can make or mar the players and consequently can make or break the team”. Selection is a difficult and thankless job. The task becomes more complicated if selection of teams has to be entrusted to those who have neither “wielded a willow nor kicked a ball”. It, therefore, follows that to select a team purely on merit, we must have selectors who know and have played the game.

Requisites of a Selector

2. A selector, to fulfill his duties honestly and truly must have the following qualities :-

- (a) He should, as far as possible, know the game and should have a proper feeling towards it; preferably he should have played the game for which the team is being selected. The ideal, of course, is that the selector should have represented the Services or a State in the Nationals.
- (b) He should be the judge of nature as well as of the game as he has to deal with the man and the game.
- (c) He must have a discriminating eye for physique and temperament.
- (d) He should be above reproach.
- (e) He should not be concerned and this is very important as to which arm, unit, formation or Services

community or religion, contributes what number of players to the team but whose sole aim is to select the best man for the right position with the right temperament.

(f) He should have the courage of his conviction and should have an open mind to enable him to voice his opinion without fear or favour.

(g) He should remember “one swallow does not a summer make” that no single performance can be the basis for selection, the other past performances and records must be considered.

Note :- It is not always feasible for an Army/Navy/Air Force Member who by virtue of his seniority is presiding over the Selection Committees, to be conversant with all the games. The Chairman is, therefore, given the right to nominate an adviser on the Selection Committee to advise and guide him. The adviser will, however, not have the right to vote.

Functions of the Selection Committee

3. The Inter Services tournament matches and the trial matches organised, must be attended by all the selectors. If any selector is absent during the majority of the Inter Services matches, he should be forbidden from taking part in the deliberations of the Selection Committee.

4. Selection Committee should take into consideration the playing position of players to make a balanced team. In order to understand the specific requirements, the committee may take advice of adviser or coaches, if not already aware of the same.

5. The Chairman Selection Committee/Jury of Appeal will fwd their report to SSCB immediately on conclusion of the Championship as per the format placed at Annexure 'T' to Appendix 'G'.

Selection Committee Meetings

6. The meetings of the Selection Committee should be in closed doors. Only the Secretary or the Joint Secretary of SSCB should attend such meetings. Occasions will arise when there will be divided opinion amongst the members of Selection Committee over the inclusion of a player. In such cases, the Secretary or the representative of SSCB will give the final decision.

7. On many occasions, selectors inadvertently disclose the deliberations not only to an outsider but also to the players/competitors. The players/competitors do not take it in the right spirit and consequently a very unpleasant atmosphere prevails. The Chairman, therefore, should caution the member against such breach of faith.

Nomination of the Playing Committee

8. The Selection Committee having selected the team with its adequate reserves will forward the list to SSCS. Further SSCB will nominate the playing committee which shall consist of following members :

- (a) Manager
- (b) Coaches
- (c) Physical conditioner(where necessary)

9. The playing committee will not make any changes in the

team already selected by the Selection Committee. If they wish to make any changes in the team due to injuries or other such emergencies, prior sanction of the Secy, SSCB must be obtained and his decision shall be binding.

Manager

10. The Selection Committee may recommend the Manager of the team. The final authority of nominating the manager will however rest with the SSCB. The following points should be borne in mind while selecting the Manager:-

- (a) Select a Manager who has an innate and proven love for the game and for those who play it.
- (b) Do not select a Manager because of his official and social position in life.
- (c) He must possess adequate knowledge of the game to be able to guide the team.
- (d) He must be understanding, affectionate, firm but fair.
- (e) He must be tactful and friendly to get the maximum out of the players.
- (f) He should be able to project the Service team in the right perspective at the National Championship.
- (g) He should be able to put across the point of view of the team in case of any dispute and at the same time maintain military discipline and dignity during National Championships.

Coach

11. The Selection Committee may recommend a coach for training and coaching of the Services team prior to the National Championship from amongst the Services personnel qualified as coaches from the National Institute of Sports, Patiala. **The final authority of nominating the coach will however rest with the SSCB.**

12. The following points should be borne in mind while selecting a Coach:-

- (a) He must first be a gentleman and a true sportsman to enable him to set an example on and off the field.
- (b) He must have a complete grasp of the game and a keen eye for detecting faults.
- (c) He must be a good instructor in the truest sense of the word to enable him to impart instructions in the right manner.
- (d) Trainees react differently and as such he must understand them, to put the things across in a correct manner.
- (e) He must be sympathetic but firm and fair and should have patience.
- (f) He should be able to encourage and inspire the trainees to discuss the theories, tactics and strategy of the game.

Physical Conditioner

13. The Selection Committee may recommend a Physical Conditioner for fitness training of the Services team prior to the National Championship from amongst the qualified Services personnel depending on the specific requirements of a particular discipline. The final authority to nominate a physical conditioner will however rest with SSCB.

14. The following points should be kept in mind while selecting a physical conditioner :-

(a) He should have successfully completed the Physical Conditioner Course run by Armed Forces Sports Medicine Centre, Pune or any other recognised University/NSNIS Patiala.

(b) He should have fair knowledge of the game to which he is being appointed to appreciate specific requirements of that games.

APPENDIX B'
*(Refer to para 70 of
Chapter-II)*

No. 1014/1/SSCB/766/US(IS)
Government of India
Ministry of Defence
New Delhi ,
the 25th May, 1964

To,

The Chief of the Army staff
The Chief of the Naval Staff
The Chief of the Air Staff

Subject : **Provision of Service Transport for Sport**

Sir,

1. I am directed to convey the sanction of the President to the free use of government transport by services personnel participating in preliminary and final rounds of the Services Championships organised by the Services Sports Control Board or conducted on behalf of the Services Sports Control Board vide para 2 of the Government of India letter No. 1001/SSCB/348/D(AG-II) dated 13th February, 1963 under the conditions mentioned below :-

(a) Transport authorized under the terms of this letter will cover the following aspects of the fixtures :-

- (i) Liaison Journey by officers ie., sports such as contacting local police/civil authorities for conducting Cycling/Athletic track meets.
- (ii) Preparation and marking of sports grounds.
- (iii) Conveyance of sports gear, collection of MES furniture and move of band.
- (iv) Conveyance of participants.
- (v) Conveyance of officials required for conducting meet
- (vi) Rehearsals for the judges and other working personnel.
- (vii) Covering routes of events involving long distance e.g. cross country runs and marathon races (approximately 100 miles per vehicle) where umpires/judges and points men have to reconnoiter the route first and then judge the event.
- (viii) Use of ambulance car for providing medical cover.
- (ix) Use of water trailer for providing water.

(b) Provision of transport will be subject to availability and **vehicles will not be hired for the purpose.**

(c) As far as item (a) (iv) is concerned it will be restricted to other ranks.

(d) The minimum number of transport will be used and sanction of the Station Commander will be obtained in each case.

(e) Provision of transport will be to and from central duty point and will not be admissible to and from residence of officers/personnel.

(f) Provision of transport will be subject to normal rules in MVRI, Travel Regulations and other orders, etc.

2. The above provisions will have retrospective effect to cover past outstanding cases which have arisen since the issue of Government of India letter No Air HQ/23940/28/PP&R/2505/S/D(AG) dated 1st November, 1955 but cases already settled will not be reopened.

3. This letter issues with the concurrence of the Ministry of Finance (Defence) vide their U.O. No 1758/QA of 1963.

Yours faithfully,

Sd/-

(AP Dubey)
Under Secretary to the
Government of India

Copy to : -

The Controller General of Defence Accounts, the Director of Audit Defence Services, the Controller of Defence Accounts (Navy), Bombay, the Controller of Defence Accounts (Air Force), Dehradun, the Controller of Army Factory Accounts, Calcutta and all Assistant Directors of Audit, the Assistant Audit Officers, Defence Services, the Deputy Directors of Audit at present Number of Commands 7 (Army), 1 (Navy) and 1 (Air Force). Services, Poona, Meerut and Calcutta, Controllers of Defence Accounts, Western Command, Meerut, Central command, Meerut, southern Command, Poona and Patna.

The DFA(N)(3), the DFA (AF)(3), the DFA(Q)(3), the DFA(GS)(3), the DFA, (AG)(3), SSCB, ASCB, INSCB, AFSCB, AG/PS-2, Naval HQ (PP&A), Air HQ (PP&R).

One copy duly signed in ink to be sent to all CDA's mentioned above

QMG's Branch/Q-1(B) (8 copies)
D(QS)
D)AG-II)

APPENDIX 'C'
*(Refer to Para 108 of
Chapter II)*

No. 1033/SSCB
Services Sports Control Board
AFHQ DHQ PO
New Delhi - 11
02 Aug, 2009

To,

The Secretary,
Army Sports Control Board
Indian Navy Sports Control Board
Air Force Sports Control Board

Subject: **Award of Blazer**

1. All players including reserves, selected to represent the Services in the Nationals as per the provisions of the prospectus issued from time to time officials selected to officiated at International Competitions and officers posted to SSCB will be given the following free of charge :-

- (a) Single breasted blue blazer with SSCB Crest and a set of SSCB buttons.
- (b) SSCB tie.

2. The life of a Blazer, in constant use, is assessed as five years. A free replacement of the original blazer will be made in cases where an individual represents the Services in the National beyond five years.

3. All the recipients of a blazer who are subsequently eligible for the Blazer, will be given only a colour pocket free of charge.

Sd/-
Secretary

APPENDIX 'D'
*(Refer to para 125 of
Chapter II)*

No. 1005/SSCB/600-A/D/(GS-II)
Government of India
Ministry of Defence
New Delhi, the 13th March 1961
Phalguna 1882

To,

The Chief of the Army Staff
The Chief of the Naval Staff
The Chief of the Air Staff

Subject :- Training at National Institute of Sports, Patiala

Sir,

1. I am directed to convey the sanction of the President to selected personnel of the Army, Navy and the Air Force being trained as coaches at the National Institute of Sports, Patiala.
2. Services personnel undergoing these courses which are of more than 3 months duration will be considered as on permanent duty in Patiala for the duration of the course.
3. They will not be eligible for any special allowances for undergoing the course or during subsequent employment as coaches in Defence Establishments.

-
4. The total number of service personnel attending any one course will not exceed 25.

Yours Faithfully,

(PP Singh)
Under Secy to the
Government of India

Copy of above is forwarded to :-

The Finance Adviser, Min of Fin (Def) with reference to his u.o. No. 893/M/GS/ of 1961 for communication to the Controller General of Defence Accounts, Director of Audit, Defence Services, Senior Deputy Director of Audit, Defence Services, Poona, Deputy Director of Audit, Defence Services, Dehradun, Bombay.

2. Copies signed in ink to be sent to :-

1. CDA(ORs), 2. CDA(AF) 3. CDA(Navy)

3. DFA(GS), DFA(AG), DFA(P), DFA(AF)
DFA(Navy), DFA(Q)

APPENDIX 'E'
*(Refer to para 125 of
Chapter II)*

No. 1005/SSCB
Government of India
Ministry of Defence
New Delhi, the 30th Oct 1961

CORRIGENDUM

This Ministry letter No. 1005/SSCB/600-A/D(GS-II)
dated 13th March, 1961 regarding training at the National
Institute of Sports, Patiala is amended as under :-

Para 2 is reconstructed as follows :-

“Services personnel sent for selection trials at the
National Institute of Sports, Patiala, will move on temporary
duty. The move of such personnel who are finally selected for
the courses which are of more than three months duration will
be converted into permanent duty from the date of such
selection. Personnel not finally selected will return to their
units. Their absence will be treated as temporary duty”.

Sd/-

Under Secy to the Govt. of India

To,

The Chief of the Army Staff
The Chief of the Naval Staff
The Chief of the Air Staff

Copy to :

The Financial Adviser, Min of Fin (Def) with reference to his u.o. No. 3874/M/GS of 1961 for communication to the Controller General of Defence Accounts, Director of Audit, Defence Services, Senior Deputy Director of Audit, Defence Services, Poona Deputy Director of Audit, Defence Services, Dehradun, Bombay.

2. Copies signed in ink to be sent to :-

- | | |
|--------------|------------|
| 1. CDA(ORs), | 2. CDA(AF) |
| 3. CDA(Navy) | 4. CDA(O) |

3. DFA(GS), DFA(AG), DFA(P), DFA(AF), DFA(Navy), DFA(Q).

APPENDIX 'F'

*(Refer to Para 125 of
Chapter II)*

No.1005/SSCB/1758/US(IS)
Government of India
Ministry of Defence
New Delhi, the 2nd Nov 1964

CORRIGENDUM

1. This Ministry letter No. 1005/SSCB/600-A/D(GS-II) dated 13th March, 1961 regarding training at the National Institute of Sports, Patiala is amended as under :-

In para 4 line 2 for '25' read '50'.

2. This issues with the concurrence of Ministry of Finance (Defence) vide their u.o. No. 4592/M/GS of 1964.

(SD Chatterjee)
Under Secretary to the Govt.
of India

To,

The Chief of the Army Staff
The Chief of the Naval Staff
The Chief of the Air Staff

The Financial Adviser, Min of Fin (Def) with reference to his u.o. No 4592/M/GS of 1964 for communication to the Controller General of Defence Accounts, Director of Audit, Defence Services, Senior Deputy Director of Audit, Defence Services, Poona Deputy Director of Audit, Defence Services, Dehradun, Bombay.

2. Copies signed in ink to be sent to :-

- | | |
|--------------|------------|
| 1. CDA(ORs), | 2. CDA(AF) |
| 3. CDA(Navy) | 4. CDA(O) |
3. DFA(GS), DFA(AG), DFA(P), DFA(AF),
DFA(Navy), DFA(Q).

APPENDIX 'G'

*(Refer to Para 88(f) of
Chapter II and Para 5
of Appendix A)*

INTER SERVICES CHAMPIONSHIPS

Conduct Report by Organising Committee
(within 14 days)

1. **General**
2. **Comments on Opening/Closing Ceremony**
3. **Technical Conduct of the Event and Detailed Results**
4. **Administrative arrangements**
 - (a) General
 - (b) Accommodation (Officials & Players)
 - (c) Tpt
5. **Coordinating Conference**
6. **Honouring of Vetern Players**
7. **Prize Distribution**
8. **Photographs (Maximum 10)**
9. **Dope Control Arrangments**
10. **Summary of Expdr of conduct money allotted by SSCB incl bills**
(To be restricted within the amt allotted by SSCB)
11. **Observation/Recommendations.**

Appx

- (a) List of Selected Services Team.
- (b) List of Army Red (incl present unit and Telephone No fo each players)
- (c) List of Army Green Team (-do-)
- (d) List of Navy Team (-do-)
- (e) List of AF Team (-do-)
- (f) List of Trophies, Medals and certificates issued with signature of individuals.
- (g) Soft copy of the report to be mailed on sscbindia@nic.in

Annexture to Appendix 'G'

INTER SERVICES CHAMPIONSHIPS

Report of Jury and Selection Committee
(within 03 days)

- 1. **General**
- 2. **Events**
- 3. **Protests and their disposals**
- 4. **Comments on Opening/Closing Ceremony**
- 5. **Performance of Officials detailed for the Championship**
- 6. **Technical Conduct of the Event**

7. Administrative arrangements

- (a) General
- (b) Accommodation (Officials & Players)
- (c) Tpt
- (d) Dope Control Facilities
- (e) Seating arrangements for Jury and Officials

8. Coordinating Conference

9. Officials Clinic

10. Prize Distribution

11. List of Selected Services Team

12. Observation/Recommendations.

Appx

- (a) List of Army Red (incl present unit and Telephone No. of each players)
- (b) List of Army Green Team (-do-)
- (c) List of Navy Team (-do-)
- (d) List of AF Team (-do-)
- (e) List of officials detailed and those attended the Championship.
- (f) Detailed Results of the Championship.

APPENDIX 'H'
*(Refer to Para 94 of
Chapter II)*

NATIONAL CHAMPIONSHIPS

**MANAGER REPORT OF NATIONAL
CHAMPIONSHIP**
(within 14 days)

1. **General**
2. **Detailed Results**
3. **Recommendation for Players eligible for Out of
Turn Promotion**
4. **Performance of Coaches**
5. **Performance of Players**
6. **Selection of Indian Team**
7. **Recommendations/Observations**

Appendix:-

- (a) Nominal Roll of Services Team with present
Units of Individuals.

(b) Summary of Expenditure Incl Bills of Misc
Expenditure and issue of diet money.

(c) Diet Money duly signed by indl
players/officials.

(d) Issue of Kit duly signed by all concerned.

(e) Soft copy of the report to be mailed on
sscbindia@nic.in

PROSPECTUS

INTER SERVICES CHAMPIONSHIP 2009-10

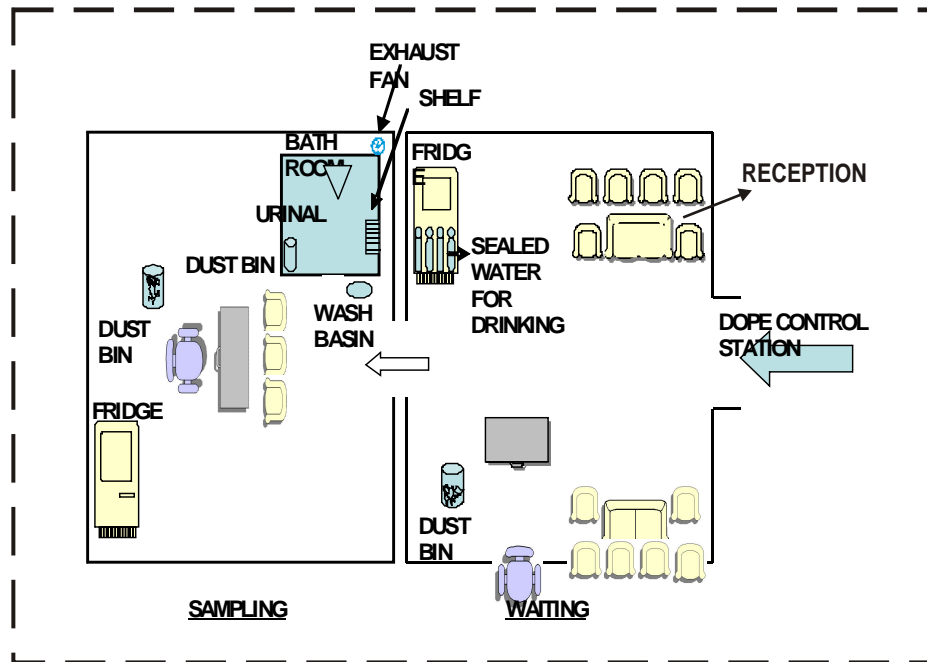
1. **Date and Venue**
2. **Rules and Regulation for the Championship**
3. **Participating Teams**
4. **Matches**
5. **Team Composition**
6. **Kit for Championship**
7. **Jury of Appeal / Selection Committee**
8. **SSCB Representative**
9. **Selection of teams including reserves**
10. **Coaching Camp**
11. **Transport & Accommodation Arrangement**
12. **Honouring of Veteran Players**
13. **Opening / Closing Ceremonies**
14. **Medal, Certificates and Trophy**
15. **Conduct Money**
16. **Dope Test**
17. **Format of Reports**

APPENDIX 'J'
*(Refer to Para 56 of
Chapter II)*

**DOPE CONTROL STATION AND ALLIED
REQUIREMENTS**

1. The minimum requirements to be met to enable use of a facility as a Doping Control Station are privacy & sole-use. IF the facility does not offer the Athlete privacy, and/or is intended to be used for purposes other than Doping Control whilst sample collection is being carried out, the Doping Control Officer (DCO) may decide not to proceed with testing.
2. The Doping Control Station for the Inter Services Championship should meet the following criteria: -
 - (a) Be solely reserved for Doping Control purposes
 - (b) Maintain athlete's privacy and confidentiality
 - (c) Be accessible only to authorized personnel
 - (d) Be secure enough to store sample collection equipment
 - (e) Should have a refrigerator for storage of samples
 - (f) Be comprised of a waiting area with chairs and a separate administration area with a table and chairs for completion of paperwork
 - (g) Should have provision of drinking water (sealed) in bottles (36 Bottles).
 - (h) There should be attached toilet facilities for
 - (j) Include facilities to allow the Athlete to wash his/her hands.

-
- (k) Should have liquid soap (sealed) for washing, tissue rolls/wipes for drying purpose.
 - (l) Should have sufficient number of bins available and located at convenient places for disposing the refuse generated.
 - (m) Be large enough to accommodate the number of Athletes, Athlete's Representatives and Sample Collection Personnel who will occupy the area.
 - (n) Be suitably located in relation to the field of play or other location where Athletes will be notified.
3. The organizing unit of the Championship shall make arrangements for packing of the samples obtained and their subsequent dispatch to the National Dope Control Laboratory, New Delhi through a human courier immediately following the collection. The same would necessitate among others, provisioning for a Thermocol Box 14x12x14 inches, 5Kg Dry Ice or 10 Kg brick, 02 X Rolls of Brown Packing Tape, 02 X Black, Permanent Marker etc.
4. The facility of a secure computer, a clerk & requisite stationary shall be made available to the Dope Control Team by the organizing unit for carrying out the documentation at the designated Dope Control Station.
5. A sample layout of a typical Dope Control Station is placed on next page.



APPENDIX 'K'
*(Refer to Para 107 of
Chapter II)*

No. 1001/2/SSCB/4011/A/D(MS/IS)
Government of India
Ministry of Defence
New Delhi, the 31st Aug 1984

To,

The Chief of Army Staff
The Chief of Naval Staff
The Chief of Air Staff

**Sub : Special Daily Standard Scale of Rations for
Selected Service Sportsmen**

Sir,

I am directed to convey the sanction of the President to the issue of Free Rations as per enclosure I to this letter to Services Sportsmen (Officers, Cadets, JCOs/Ors and Trainees and their equivalents in the Navy and Air Force) selected after the Inter Services meets/ ad-hoc trials for selection in lieu of the daily standard scale of rations prescribed in AIs 2/S/72, 3/S/72, 7/S/74, 10/S/76 and Govt of India letter No. 3(1)/83/DQS dated 12 Apr 83 as amended vide Ministry of Defence Corrigendum No. 3(1)/83/DQS dated 17 Aug 83 (for Navy Officers/JCOs/Ors), NI 19/S/68 and NI 44 of 72 (for Navy Officers and Sailors), AFI 2/S/71 and 18/S/68 (for Air Force Officers and Airmen).

2. The mandatory cut of 5 % on rations wherever applicable will not apply to the standard scale of ration authorized herein.

3. Lists of Selected Services Sportsmen entitled to the special scale of ration will be notified by the Services Sports Control Board (SSCB) from time to time.

4. The expenditure involved is debited to the relevant heads of account of Army, Navy and Air Force out of the Defence Services Estimates.

5. This letter issues with the concurrence of Integrated Finance Division vide their UO No. 1793/QB of 1984.

Yours faithfully,

Sd/xxx
(SP Chaudhary)
Under Secretary to the
Govt of India

Copy to :-

The CGDA, New Delhi

The Sr. Dy. Director of Audit, Defence Services,
Officers, Pune

The Sr. Dy. Director of Audit, Defence Services,
SC Pune, WC Meerut

The Dy. Director of Audit, Defence Services - all
commands

The CDA (Navy), Bombay; CDA(AF) Dehradun;
CDA(O) Pune

The GS Branch / SD-1, MGO Branch, MG(C), AG
Branch

Min of Def/RD-30, Naval HQ, Air HQ, Army HQ

Copy signed in ink to :-

The Controller of Defence Accounts, Southern
Command, Eastern Command, Central Command,
Northern Command and Patna. CDA(AF), Dehradun,
CDA(N) Bombay.

Enclosure-I to

Govt of India,
Ministry of Defence
Letter No.
1001/2/SSCB/4011/A/D(MS)/IS)
dated 31st Aug 1984

**DAILY STANDARD SCALE OF RATIONS FOR
SELECTED SERVICES SPORTSMEN**

<u>Sl. No.</u>	<u>Article</u>	<u>Qty</u>	<u>Equivalent</u>	<u>Qty</u>
1.	Atta/Rice	500 gms		
2.	Bread	150 gms		
3.	Oil hydrogenated	70 gms		
4.	Pulses (dal)	90 gms	Peas dried	90 gms
			or	
			Gram whole	
			Kabuli	90 gms
			or	
			Rajma	90 gms
			or	
			Lobia	90 gms
5.	Sugar	90 gms		
6.	Tea	08 gms	Coffee	25 gms
7.	Salt	20 gms		
8.	Condiments	16 gms		
9.	Meat	200 gms	Meat (Td)	120 gms
			or	
			Fowl (live weight)	260 gms
			or	
			Fowl (dressed)	140 gms
			or	
			Fish (fresh/frozen)	180 gms

		or	
		Fish (Td)	150 gms
		or	
10.	Milk Fresh /	Eggs (No.)	4 Nos.
	Standard	Milk Td	290 ml
		or	
		Milk Powder	100 gm
11.	Vegetables	Beans Haricot	50 gms
		or	
		Vegetable (Td)	90 gms
12.	Potato	Potato dried	30 gms
		or	
		Potatoes td	80 gms
		or	
		Potatoes sweet	110 gms
		or	
		Beans dried	40 gms
		or	
		Beans Haricot	30 gms
		or	
		Peas dried	60 gms
		or	
		Vegetable td	60 gms
		or	
		Dal	60 gms
		or	
		Kabuli gram	60 gms
		or	
		Flour	30 gms
13.	Onion	Onion spring/ green	90 gms
		or	
		Vegetable fresh	90 gms
14.	Fruit fresh	Fruit td	120 gms
		or	
		Fruit fresh	300 gms

15. Baison	15 gms	Dal chana	15 gms
16. Butter	25 gms		
Fresh / td			
17. Jam	14 gms		
18. Egg	02 Nos		

Note : 1. For vegetarians, in lieu of meat and eggs, 50 gms of chees and 250 ml of extra milk may be issued.
 2. Suji / Flour, when available for turnover purposes, may be issued once a week in lieu of Atta/Rice.

Fuel : (a) 1.400 Kgs of steam coals per man per day and 1.800 Kgs of firewood per range/chamber for kingling purposes;

or

(b) 1.600 Kgs of fire wood per man per day ;

or

(c) 95 gms of liquid petroleum gas per man per day where provision to use LPG exists.

Note : 1. Leave : Sportsmen Rations will be issued in kind and will not be admissible during leave periods. During leave, the selected Services Sportsmen will be entitled to leave ration allowance at the rates applicable.

2. Travel on Duty: When traveling on duty, officers will be entitled to normal daily allowance. Personnel below officer rank would draw the train Journey ration allowance (TJRA) as applicable from time to time.

No. 1001/2/SSCB/603/D(MS/IS)
Government of India
Ministry of Defence
New Delhi, the 04th Feb 1985

CORRIGENDUM

Enclosure-I to this Ministry letter No. 1001/2/ SSCB/ 4011/A/D(MS/IS) dated 31 Aug 84 regarding Special Daily Standard Scale of Rations for selected Services Sportsmen is amended as under :-

In Srl No 11, under column Equivalent Qty

Add Qty 90 gms against Vegetable Td

2. This issues with concurrence of Ministry of Defence (Finance) vide their UO No. 243/QB of 1985.

Sd/xxx
(SP Chaudhary)
Under Secretary to the
Govt of India

To,

The Chief of Army Staff
The Chief of Navy Staff
The Chief of Air Staff

Copy to :-

The CGDA, New Delhi

The Sr. Dy. Director of Audit, Defence Services, Officers,
Pune

The Sr. Dy. Director of Audit, Defence Services, SC Pune,
WC Meerut

The Dy. Director of Audit, Defence Services - all commands

The CDA (Navy), Bombay; CDA(AF) Dehradun; CDA(O)
Pune

The GS Branch / SD-1, MGO Branch, MG(C), AG Branch

Min of Def/RD-30, Naval HQ, Air HQ, Army HQ

Copy signed in ink to :-

The Controller of Defence Accounts, Southern Command,
Eastern Command, Central Command, Northern Command
and Patna. CDA(AF), Dehradun, CDA(N) Bombay.

APPENDIX 'L'

*(Refer to Para 130 of
Chapter II)*

Secy/Ty Memo/SSCB

06 Jul 10

SERVICES SPORTS CONTROL BOARD
SECRETARY'S TEMPORARY MEMORANDUM NO. 56/2010
PROCEDURE FOR ISSUE OF CERTIFICATES

1. **Introduction** : This office issues certificates to eligible sportspersons at the end of every Inter-Services Championships. Blank certificates are handed over to the Organising Unit, which later furnishes the details of the certificate awardees on completion of the championship. Additionally, SSCB also issue certificates to sportspersons on a case to case basis to endorse their past participation in National Championships on SSCB letter head.
2. **Aim of Establishing Procedures** : These certificates have attendant benefits by way of promotions and employment, thus making them lucrative and making the entire issue procedure amenable to malpractice. For better accountability, introduction of transparency and to obviate any malpractice perceived or otherwise, it is essential to establish a streamlined uniform procedure.
3. **Issue Procedures** : With immediate effect, the issue procedures enumerated in the succeeding paragraphs is to be adopted.
4. **Inter-Services Championships**
 - (a) Jt. Secretary of the concerned sport is to intimate exact requirement of number of certificates required for the inter-Services Championship to Jt Secy Store. Jt Secy Store is to ensure availability of the certificates prior to arrival of collection party of the Organizing Unit.

(b) All issued certificates shall be serially numbered with the discipline/year and Ser No and the same entered in a register which would be part of Quarterly Audit eg Certificate bearing Ser No 4 for Inter-Services Judo Championship during the sports year 2010-11 will bear the number as SSCB/Judo/2010-11/04.

(c) Organising unit of the Inter-Services championship would furnish details of distribution of certificates issued by SSCB in a distribution list covering name of the Sportsmen/official and serial number of certificate issued to individual against his signature. On receipt of this list at SSCB all names shall be entered in the register and list of distribution shall be maintained.

(d) Maintained register shall be countersigned by Jt Secy Store at the time of issue and on receipt of list of distribution and after entering the name would be countersigned by the Secretary SSCB.

(d) Hereinafter, any duplicate certificate due to loss etc will be issued only based on a specific request from the respective Board of the individual. The certificate so issued will clearly have the word 'DUPLICATE' written on top. It will be forwarded to the concerned Board for onward issue to the individual and the Board is to ensure timely submission of the receipt of the certificate countersigned by the Secy of the Board for records of SSCB.

(f) No certificate shall be issued to any individual directly from SSCB under any circumstances without approval in writing from Secretary SSCB. All certificates are to be kept in safe custody and mustered regularly by Jt Secy Store.

5. **National Championship Certificate.** As a norm, concerned federations issue certificates to the participants of National Championships. However, in certain cases an additional certificate on SSCB letter head is required by some sportspersons for submission to their Record Offices who require it to authenticate the participation of the individual. In such cases SSCB will issue the

certificates adhering to the following procedures :-

- (a) The request for a certificate is to be routed by the sportsperson through his respective Board. The Board will forward the request after satisfying themselves of the necessity and genuineness of the request.
- (b) All issue of such certificates shall be monitored and accounted by JS (Adm & Coord). First the concerned Jt Secy will sign the certificate on SSCB letter head after varifying the authenticity of the requirement.
- (c) After checking all documents, JS (Adm & Coord) on verification will put up the certificate for countersign of the Secretary SSCB.
- (d) Manager Report or SSCB annuals, Kit list, Diet Money List, Jury Report of selected players and SSCB Signal must accompany the certificate for perusal of Secy SSCB when the same is put up for his countersign.

6. **Interaction with Sportsmen/Officials** : As the point of contact for SSCB is only the three Services' Boards, there is no requirement for any sportsperson/official to directly interact with the SSCB staff on the aspect of issue of certificates. To avoid any requests for expediting issue of certificates and any possible inappropriate gratification offers for the same, endeavour will be made for issue of certificate within a week on receipt of the requirement.

7. **Conclusion** : Above orders have also been incorporated in the Gold Book and are being issued in addition for strict compliance. Defaulters, if any would be liable for severe disciplinary action.

Sd/xxx
(UK Thapa)
Captain (IN)
Secretary SSCB